

20HS101P					Communication Skills-I					
Teaching Scheme					Examination Scheme					
L	T	P	C	Hours/Week	Theory			Practical		Total Marks
					MS	ES	IA	LW	LE/Viva	
0	0	2	1	2	--	--	--	50	50	100

COURSE OBJECTIVES

- Promote reading habit to enhance vocabulary of graduates
- Promote critical thinking
- Develop communication skills
- Develop writing skills

UNIT I

7 Hrs.

Overview of English, Writing Program Policies, Writing Tutors, Campus Resources and Internet Addresses.

UNIT II

7 Hrs.

Introduction to Academic Writing, Arguments, and Analysis.

UNIT III

7 Hrs.

Reasoning, appropriacy of style and tone, using appropriate format and fluency, inference, analysis, evaluation and creativity, appreciating literary conventions.

UNIT IV

7 Hrs.

Narrative/ Expository prose models, prose comprehensions, sentence comprehensions.

Max. 28 Hrs.

COURSE OUTCOMES

On completion of the course, student will be able to

- CO1: Demonstrate the confidence to listen, speak, read and write in English
- CO2: Develop the ability to produce something new with the help of inputs
- CO3: Recognize the intricacies of learning and understanding to critically analyse
- CO4: Analyse the steps involved in preparing reports/critique with the help of collected data
- CO5: Demonstrate a multi-dimensional/disciplinary perspective and approach
- CO6: Develop skills for better improved and sharpened skills to present, convince and persuade to be an effective and successful professional

TEXT/REFERENCE BOOKS

1. Ene, Estelle, Erik Ellis, and Meg Smith. A Student's Guide to First-Year Composition. 25 ed. Plymouth, MI:Hayden-McNeil, 2004.
2. Hacker, Diana. Rules for Writers. 5th ed. Boston: Bedford, 2004.
3. Richards, C. Jack. Interchange Students' Book-2 New Delhi: CUP, 2015.
4. Bailey, Stephen. Academic Writing: A practical guide for students. New York: Rutledge, 2011.
5. Comfort, Jeremy, et al. Speaking Effectively: Developing Speaking Skills for Business English. Cambridge University Press, Cambridge: Reprint 2011.
6. Dutt P. Kiranmai and Rajeevan Geeta. Basic Communication Skills, Foundation Books: 2013.
7. Means, L. Thomas and Elaine Langlois. English & Communication For Colleges. Cengage Learning, USA: 2007.
8. Redston, Chris & Gillies Cunningham Face2Face (Pre-intermediate Student's Book & Workbook) Cambridge University Press, New Delhi: 2005.

END SEMESTER EXAMINATION QUESTION PAPER PATTERN

Max. Marks: 100

Exam Duration: 3 Hrs.

PART A: 10 Questions of 2 marks each-No choice

20 Marks

PART B: 2 Questions from each unit with internal choice, each carrying 16 marks

80 Marks