

20HS301P					Communication Skills-III					
Teaching Scheme					Examination Scheme					
L	T	P	C	Hrs/Week	Theory			Practical		Total Marks
					MS	ES	IA	LW	LE/Viva	
0	0	2	1	2	--	--	--	50	50	100

COURSE OBJECTIVES

1. To strengthen the communication skills of professionals to make them ready for the modern workplace.
2. To fine tune their professional skills and expertise using communication skills.
3. To participate in the lifelong learning process with confidence and certainty.

UNIT 1**7 hrs**

- Writing research proposals
- Writing technical projects

UNIT 2**12 hrs**

- The Art of Presentation
 - *Sapiens: A Brief History of Humankind* (2011), Yuval Noah Harari
 - *Thank You for Being Late: An Optimist's Guide to Thriving in the Age of Accelerations* (2016), Thomas L. Friedman
 - (Presentation in teams of 4 students each, not more than two from the same branch, with a view to promote cross-disciplinary research)

UNIT 3**7 hrs**

- Uploading portfolios on Slide Share
 - ✓ Uploading Video modules

Max. 30 hrs.**COURSE OUTCOMES** On completion of the course, student will be able to

- CO 1 Demonstrate enhanced communications skills for enhanced team work for a better result.
- CO 2 Apply critical analysis for innovative thinking and well-rounded perspectives in different settings and contexts.
- CO 3 Analysis of situations to identify opportunities for professional and career growth through strong communication skills.
- CO 4 High competence of oral, written and visual communication skills for a workplace ready professional.
- CO 5 Realization and application of communication skills and language processes for multiple perspectives and interdisciplinary approach in profession.
- CO 6 Improved communication skills for improved research, organizational, and critical thinking and perspective.

TEXT/REFERENCE BOOKS

- Kaul, Asha. Business Communication. Delhi: Prentice-Hall of India, 2006.
- Maley, A. 'Literature in the Language Classroom', The Cambridge Guide to Teaching ESOL, Cambridge University Press, 2001.
- Richards, Jack C., and Willy A. Renandya, eds. Methodology in Language Teaching: An Anthology of Current Practice. Cambridge University Press, 2002.
- Sharma, Sangeeta and Binod Mishra. Communication Skills for Engineers and Scientists. New Delhi: PHI Learning Pvt. Ltd., 2009.

END SEMESTER EXAMINATION QUESTION PAPER PATTERN**Max. Marks: 100****PART A:** Evaluation Based on the class performance and Laboratory book**PART B:** Viva Examination based conducted experiments**Exam Duration: 3 Hrs****50 Marks****50 Marks**